EXTERIOR ALTERATION REQUEST

PLEASE DISPLAY THIS NOTICE IN YOUR WINDOW DURING THE ALTERATION PROJECT

MAINLANDS OF TAMARAC BY THE GULF-UNIT NO._____ASSOCIATION, Inc.

WARNING: THIS FORM MUST BE COMPLETED, ALONG WITH DIAGRAMS OF THE IMPROVEMENT TO BE DONE, AND SUBMITTED TO MAINLANDS MANAGEMENT. ANY ALTERATIONS ARE **NOT** TO BEGIN UNTIL THEY ARE APPROVED BY (1) PROPERTY MANAGEMENT, AND (2) ALTERATION DIRECTOR AND/OR CONSTRUCTION CODE COMMITTEE. **PLEASE ALLOW UP TO THIRTY (30) DAYS**. (UNIT 5 FIFTEEN (15) DAYS)

I UNDERSTAND THAT I (HOMEOWNER) AM RESPONSIBLE TO OBTAIN ANY NECESSARY PERMITS AND/OR INSPECTIONS, AND I AM RESPONSIBLE FOR ANY CONTRACTORS I INVITE ONTO THE PROPERTY. I ASSUME TOTAL RESPONSIBILITY, LIABILITY, COST, AND MAINTENANCE FOR THE BELOW ALTERATION. ANY DAMAGE CAUSED BY THE INSTALLATION OR REMOVAL OF SAID ALTERATION WILL BE MY (HOMEOWNER) RESPONSIBILITY TO REPAIR. MAINLANDS **WILL NOT** ACCEPT ANY RESPONSIBILITY FOR SAID ALTERATION. I (HOMEOWNER) RELEASE MAINLANDS OR THEIR VENDORS FROM ANY RESPONSIBILITY OR LIABILITY.

X_____ _____/_____/_____

(HOMEOWNER'S SIGNATURE) DATE SIGNED

NAME:_____ UNIT:_____ BLOCK:_____ LOT:_____

ADDRESS:_____ PHONE:_____

PROPOSED ALTERATION: (BRIEF DESCRIPTION) _____

_____

_____

_____

NAME OF COMPANY/CONTRACTOR:_____PHONE:_____

CONTRACTOR TO SUPPLY: ☐ SITE PLAN ☐ SPECIFICATIONS ☐ ELEVATION VIEWS

LICENSED CONTRACTOR MUST HAVE ON FILE IN PROPERTY MANAGER'S OFFICE: COPY OF CURRENT; PCCLB(IF APPLICABLE), PINELLAS PARK BUSINESS TAX RECEIPT, WORKMAN'S COMPENSATION, OR EXEMPTION, CERTIFICATE OF LIABILITY INSURANCE(WITH MAINLANDS LISTED AS A CERTIFICATE HOLDER.)

CONTRACTORS / SERVICE PERSONNEL MUST HAVE COMPANY SIGN ON THEIR VEHICLE

PROPERTY MANAGER: ☐ **VENDOR APPROVED** ☐ **VENDOR DISAPPROVED** **DATE:_____**

PRINT NAME:_____SIGNATURE:_____

ALTERATION DIRECTOR AND/OR CONSTRUCTION CODE COMMITTEE ☐ **ALTERATION APPROVED** ☐ **ALTERATION DISAPPROVED** **DATE:_____**

PRINT NAME:_____SIGNATURE:_____

CHECK ONE:

☐ THIS PROPERTY ALTERATION APPLICATION HAS BEEN DISAPPROVED FOR ISSUANCE OF A CONSTRUCTION PERMIT FOR THE FOLLOWING REASON: _____

_____

☐ YOUR PROPERTY ALTERATION APPLICATION HAS BEEN APPROVED FOR ISSUANCE OF A CONSTRUCTION PERMIT. THIS APPROVAL IS ONLY VALID FOR (UNITS 1,2,3: 60 DAYS) (UNIT 4,5: 90 DAYS) FROM THE DATE OF APPROVED ISSUANCE. SHOULD CONSTRUCTION NOT COMMENCE WITHIN (UNITS 1,2,3: 60 DAYS) (UNIT 4,5: 90 DAYS), A NEW CONSTRUCTION REQUEST MUST BE SUBMITTED TO THE PROPERTY MANAGER AND ALTERATION DIRECTOR AND/OR CONSTRUCTION CODE COMMITTEE FOR RECONSIDERATION.

IF YOUR PROJECT REQUIRES A CITY PERMIT, IT ALSO WILL NEED TO BE DISPLAYED.

DO NOT BEGIN WORK UNTIL YOU HAVE A CONSTRUCTION PERMIT PLANS APPROVED. IF THE WORK IS DONE WITHOUT APPROVAL, YOU COULD BE SUBJECT TO A FINE AND THE WORK REMOVED AND RESTORED TO ITS ORIGINAL STATE AT THE HOMEOWNER'S EXPENSE.

FINAL INSPECTION COMPLETED BY : _____ DATE: _____/_____/_____